The GIMPA School of Public Service and Governance (GSPSG) invites prospective applicants for admission into its master’s degree programmes for the 2015/2016 academic year.

**POSTGRADUATE CERTIFICATE IN PUBLIC ADMINISTRATION (CPA)**

By the end of the course, participants would have:
- Acquired a basic knowledge and skills in management practices
- Been equipped with skills to improve their operational effectiveness through an acquaintance with concepts, problems and processes.

**PROGRAMME OBJECTIVES**

**PROGRAMME CONTENT**

- Public Sector Economics
- Principles of Public Administration
- Principles of Management
- Communication and Administrative Skills

**DURATION**

- ACCRA: FULLTIME: 8 WEEKS (FEB – APRIL 2016)
- ACCRA: WEEKEND: 12 WEEKS (FEB – MAY 2016)
- KUMASI: WEEKEND: 12 WEEKS (FEB – MAY 2016)

**POSTGRADUATE DIPLOMA IN PUBLIC ADMINISTRATION (DPA)**

GIMPA is proud to offer this programme designed to provide participants with a wonderful opportunity to further their knowledge and understanding of government and public policy making and practice while also enhancing professional managerial skills.

**PROGRAMME OBJECTIVES**

Emphasis is placed on the following core areas:
- Public Policy Analysis
- Ghana’s Public Administration System
- Strategic Management
- Economic Development Planning
- Management Information Systems
- Operations Management and Project Planning

**DURATION**

- ACCRA: FULLTIME: 14 WEEKS (FEB – MAY 2016)
- ACCRA: WEEKEND: 16 WEEKS (FEB – JUNE 2016)
- KUMASI: WEEKEND: 12 WEEKS (FEB – JUNE 2016)

**POSTGRADUATE DIPLOMA IN OCCUPATIONAL HEALTH AND SAFETY (DOSHEM)**

**PROGRAMME OBJECTIVES**

- To enable participants appraise, develop and evaluate responses to identified occupational safety, health and environmental issues.

**DURATION**

- ACCRA: FULLTIME: 8 WEEKS (FEB – APRIL 2016)
- ACCRA: WEEKEND: 12 WEEKS (FEB – MAY 2016)
- KUMASI: WEEKEND: 12 WEEKS (FEB – MAY 2016)

**ADMISSION REQUIREMENT**

- A relevant initial degree or
- Professional qualification which would be deemed to be equivalent to a first degree and a minimum of two years recent and relevant post-qualification professional experience.

**HOW TO APPLY**

Application forms may be obtained from the Cashier’s Office at GIMPA or downloaded from the GIMPA website – www.gimpa.edu.gh. Application fee GHC100.00.

**DEADLINES**

Deadline for the submission of all completed application forms is December 31, 2015. Completed application forms should be submitted to:

**The Assistant Registrar**

The GIMPA School of Public Service and Governance (GSPSG) P.O. Box AH 50 Achimota – Accra: Direct line: 0302-900411 0501408299; Kumasi Campus Kumasi - Tel: 0501408299 / (050)6024160